

Sir John A. Macdonald Public School  
**School Council Meeting Minutes**

October 24, 2017

Staff Room



A.	Call to Order	Time: Meeting called to order by Katie Sears at 6:40pm	
B.	Roll Call and Regrets	<p><b>Attendees:</b></p> <p><b>Chair(s):</b> Christina Wong and Katie Sears</p> <p><b>Vice-Chair:</b> Sunny Yik</p> <p><b>Treasurer:</b> Pouneh Biazarikari</p> <p><b>Communications Officer:</b> Simone Francis</p> <p><b>Parent Members and Participants:</b> Sorin Maier, Oana Bota, Karen Lau, Lisa Zhou</p> <p><b>Administrative Team:</b> Kathy Lott, Tara Wagg</p> <p><b>Regrets:</b> Bin Chang</p>	
C.	Financial Overview and Update	<p><b>Options to spend Summer 2017 BBQ money</b></p>	<p>Pouneh provided an update on the financials and advised that the current account balance reflects as \$8,039.80 (there seems to be a slight discrepancy as the correct amount should be \$8,044.21, reason being that the office had one amount and the student council had another.</p> <p>Kathy presented the following recommendations based on consultation with staff, which has been finalized, as follows:          Technology, music and physical education are the most requested, technology being the priority, specifically 35 chrome books, 5 tech tubs and maker space items such as 1 ipad for green screen, robotics lego set and dash &amp; dot.          The student council voted unanimously to approve these items.</p>
D.	New Business	<p><b>ITEMS:</b>  <b>1. Projects for 2017/18 School Year</b></p>	<p>A. Pro Grant Overview to be discussed in more detail at the Pro Grant subcommittee meeting following the school council meeting (please see below).</p> <p>a) Kathy and Christina highlighted the upcoming Stephen Covey's "7 Habits Of Highly Effective People" event on November 7, 2017 which will be made available on Cash Online before the end of the week.</p> <p>B. Invest in Education:          Finalize IIE Form (to be translated into Chinese by</p>

Lisa). The form is to be sent home by late Nov/ early Dec (request for funds from parents towards things that the school needs such as technology. The three areas of focus for fundraising efforts include (Technology/ outdoor space, extracurricular activities and events)

- a) Policy #676 dictates/ limits what can be purchased to align with the new Ministry of Education Fundraising Guideline. Some ideas include field trips, permanent play structure, community sports (shed that stores equipment) to be used in the school yard during breaks and lunches.
- b) Some items on the wish list include a cover for Maker Space, dot camera and MacBook.
- c) There is a presentation cart in every class as well as an ipad in every class. We are currently in the process of getting chrome books.

C. Movie Night: January 8, 2018 is the deadline for movie night in order to be able to do it under the current license, after which date a renewal fee of \$400 will apply. There is an annual permit which is renewable yearly.

- a) The school is not allowed to have movie night on a Friday.
- b) Our options are to either have it on a week night as the next PA day is not until February 2, 2018.
- c) Some suggestions for movie night include a networking opportunity for parents such as a coffee and chat type event during the movie for the parents.
- d) The council unanimously decided to pass on the movie night in December and have it on February 1 instead.

D. The proposed date for the School Council BBQ is May 24, 2018.

- Kathy will cancel permit.
- EQAO will be rescheduled to accommodate.

E. Projects/ Ideas for discussion

- a) Recruiting parents to form a sub-committee (social) whose main task would be to organize various fundraising events.
- b) Possible Involvement in other charitable events suggested by Sunny similar to Jump Rope for Heart (Spring), Terry Fox Run (Fall).

F. Multicultural Week at Sir Wilfred Laurier:

- a) Would SJAM like to participate this year together with SWL?
- b) This event is in March. It may still be an option depending on feasibility.
- c) Tara to discuss with SWL.

**2) Proposed Council meetings for the duration of the year**

The dates for future Council Meetings (4 are required, not including sub-committee meetings) as agreed upon are January 23, April 3, 2018.

G.	<p>Adjournment: Time:</p> <p>Pro-Grant Sub-Committee Meeting</p>	<p><b>By Katie Sears 8:10pm</b></p>	<ol style="list-style-type: none"> <li>1) Event: "7 Habits Of Highly Effective People"</li> <li>2) Event Date: Tuesday, November 7, 2017</li> <li>3) Total PRO Grant Budget = \$1000 <ul style="list-style-type: none"> <li>• Workshop materials for parents =\$800</li> <li>• Refreshments = \$100</li> <li>• Childcare during event = \$100</li> </ul> </li> <li>4) The event is limited to the first 80 individuals to sign up for the event</li> <li>5) Program to start at 6:30 pm sharp.</li> <li>6) Christina to co-ordinate on the date and delegate tasks to the various school council members ahead of time.</li> <li>7) Volunteers are needed for the 7 stations.</li> <li>8) John (speaker to provide the materials).</li> <li>9) Simone to do labels for each package.</li> <li>10) Jason Mauro (ex-SJAM student) to be hired for tech support as well as a friend He is to arrive by 5:30pm.</li> <li>11) Playlist to be created for music during the event</li> <li>12) Create an exit-takeaway survey to capture feedback and parent voice preferably with simple close ended questions such as "Do you see positive value in teaching our children about Positive Mindsets and Habits in school / home?"</li> <li>13) Acknowledge Ministry of Education's contribution in press release.</li> <li>14) Volunteers required for child care during event, for which \$100 is the budget.</li> <li>15) Lisa to send Christina a Council Events template used in previous years which outlines ideas for setup etc.</li> <li>16) Every family receives a giveaway workshop guide correlating to Stephen Covey's "The 7 Habits of Highly Effective People".</li> <li>17) The event is to be made available on Cash Online by Thursday, October 25, 2017.</li> <li>18) Debbie Wong is the go-to person for Cash Online.</li> </ol>
----	--	---	---

Next School Council Meeting: January 23, 2018 (to be confirmed) – staff room

Last School Council Meeting of 2017-2018: April 3, 2018